

**MINUTES OF CLAVERING PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL ON MONDAY 1 DECEMBER 2008**

(Key to votes: P: Proposed S: Seconded F: For the proposal A: Against Ab: Abstained D.Int: Declared an interest).

- 1 **PRESENT:** Chairman Edward Oliver, Vice Chairman Richard Carter, Brian Barrow, Nigel Cook, Des Abrahams, Mike Patmore, Rebecca Stanford, Jon Cooke, Philip Smith, Edgar Abrahams, Ron Couchman and 3 members of public.

At the start of the meeting, the Chairman, Edward Oliver, tendered his verbal resignation, and left the meeting. The Vice Chairman took the chair. Due to the lack of a written resignation, the decision to elect a new Chairman was deferred to the January 2009 meeting.

2 **DECLARATION OF INTERESTS:**

Edgar Abrahams: Prejudicial interest in P3 financial matters. CVH & JF as Chairman.
Prejudicial interest in the Cricketers Access as a friend of the owner.
Ron Couchman: Prejudicial interest in UTT 1792 but requested to speak on the application.
Matters concerning JF Committee.
Des Abrahams: Interest as member of JF Committee. Prejudicial interest in the Cricketers Access as a friend of the owner.
Phil Smith: Interest as member of CVH Committee.

- 3 **PUBLIC SPEAKING** Mr Howland requested FOI be put on the website.

- 4 **COMPLAINTS AGAINST CLLR COUCHMAN** - The Vice Chairman stated that these would be passed to the Standards Board for investigation.

- 5 **MINUTES:** The Minutes of the meeting of 3 November were approved and signed by the Acting Chairman.

6 **MATTERS ARISING:**

- a Christian Centre layby - no updates.
b Druce footbridge - Awaiting Environment Agency.
c Christmas items - Agreed to write to John Noble thanking him for donating the tree.
d BT Telephone Box - UDC checking the legal agreement with BT.

- 7 **RISK ASSESSMENT RECORD** - No items.

8 **FINANCE**

Financial Budgets were circulated, with the list of invoices for payment. In the absence of an RFO, the Chairman asked for proposals for the precept.

Invoices to be paid, all approved:

Harts	Cartridges, copies of FOI scheme	36.97	6.99	000987
Harts	NL printing & postage Nov 08	49.80	7.41	000988
J Wragg	Barrister Cricketers case	293.75	43.75	000989
J F Knight	Cricketers case	528.75	78.75	000990
3V Water	Allotments	218.44	32.53	000991
SSE	Donation	25.00	-	000992
Walden Buskers	Band hire	75.00	-	000993

Receipts

EDF Energy	Wayleaves	225.14		
Donation to Newsletter from Church Bazaar		5.00		

Agreed to pay J F Knight Ltd: P: NC, S: MP, F:5, A:3. Ron Couchman wanted it recorded that he voted against payment; as did Jon Cooke. The RFO was absent. Agreed to pay the Barrister, Highgate Chambers, (P: RWC S:MP, F7. Abs. 1.) Horse Pond: Awaiting contractors' names.

9 **PLANNING.**

- UTT 1510 Hollybury, Valance Rd. No news.
UTT 1478 Bushnell, 21 Colehills Close. Extensions. No objections.
UTT 1554 Peacocks, Arkesden Rd. No news from UDC. It was agreed to allow the access to be moved provided the Council's conditions were agreed in writing.

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- Appeal lodged: UTT 1154 Webb Investments. No news.
Appeal lodged: UTT 0243, Baker, Barnsford, Further Ford End. No news.
UTT 1698 Zanella, Roast Farm Barn. Approved.
UTT 1792 Fellows, Mill End House. Cart lodge.
UTT 1843 Hallmark, Brooklyn, Stortford Rd. Extension.

Planning breaches:

- It had been agreed that the Council contact the Officers again, and write strongly requesting action (P:NC, S: RWC, F: 6, A: 3). The Enforcement team now requested a brief update on all outstanding matters. Done.
a. Barn and lake at Starlings Green: Following inspection, retrospective applications requested by UDC.
b. Parking at The Druce: Logged in as ENF.253.05.
c. Jojacks Farm: Under review.
d. TPO Tree in Sidestream woodland: Trench by yew tree.
e. ENF.18.08 Fox & Hounds: Container in the car park.
f. High Elms grasscutting: No news.

10 **HIGHWAYS**

Overhanging hedges, High St. - done. Sign by Oxleys Close; to be checked with Highways.

- 11 **CORRESPONDENCE** The list had been circulated and all correspondence was in the file to read before the meeting, including 10 letters from November. RC raised a further letter from parishioner Simon Cooke which the Council had not seen and it was not discussed. All other correspondence to be acknowledged or confirming Council's decisions.

12 **ACCESSES AND GREENS**

- a. The Cricketers access - The resolution to go into Committee was reconfirmed (P:MP, Sec: RWC, F: 10, A: 1).
b. Lower Hill Green: Agreed to write that Council's previous requests must be complied with.

- 13 **FOOTPATHS & P3 UPDATE** Definitive Maps still awaited.

14 **VILLAGE ORGANISATIONS**

CVH Trust Deed: Clause 12 amendments to the Council's Trust Deed. Postponed as it was not known if this had been checked by the former Chairman.

- 15 **ALLOTMENTS**: Mike Patmore was collecting the rents.

- 16 **SPEED LIMITS COMMITTEE** It was confirmed that this no longer existed; to be dealt with under Highways now.

- 17 **FOI SCHEME** - The Commissioners letter to the Council finalising the DPA request was read out, confirming the matter was closed as the Council had complied with the request. It was resolved to go into Committee for the section dealing with private information of parishioners (P: RWC, S: NC, F: 6, A: 3, Abs.1)

- 18 **BAA Pre-inquiry meeting** - This had been about administrative matters.

- 19 **DATES OF 2009 MEETINGS** - circulated.

As it was already 2 hours since the meeting had started, it was agreed to postpone some items.

- 20 **RESOLUTION FROM CLLR COUCHMAN** Cllr Couchman was asked by the Chairman if he withdrew this as it constituted harassment, and he confirmed he did not.

COUNTER RESOLUTION The vote was taken on the Counter Resolution submitted by four councillors.

Two councillors (NC, BB) requested that names were recorded in the Minutes:

Item 1: (P:RWC, S:MP). For: Richard Carter, Mike Patmore, Brian Barrow, Nigel Cook, Rebecca Stanford, Plus casting vote. (F: 6) Against: Edgar Abrahams, Ron Couchman, Des Abrahams, Jon Cooke, Phil Smith. (A: 5)
It was therefore agreed that the Resolution be not heard.

Item 2: (P:RWC, S:MP). For: Richard Carter, Mike Patmore, Brian Barrow, Nigel Cook, Ron Couchman. Plus casting vote. (F: 6) Against: Edgar Abrahams, Des Abrahams, Jon Cooke, Phil Smith, Rebecca Stanford.(A:5)
It was therefore agreed that the Resolution be added to the Complaints against Cllr Couchman.

- 21 **CONTRACT** - deferred.

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22 **ANY OTHER BUSINESS**

- 1 UDC tree disposal arrangements - Edgar Abrahams confirmed these should be published.
2 Emergency Plan information - deferred to next meeting.

- 23 **DATE OF NEXT MEETING** Monday, 5 January 2009. The meeting then went into Committee.

MEETING IN COMMITTEE on 3 November 2008 - THE CRICKETERS ACCESS

The solicitors were managing this matter. (ECA and DA left the room).

MEETING IN COMMITTEE on 3 November 2008 on FREEDOM OF INFORMATION ACT

The Information Commissioners letter was read out in Committee regarding private information.

There being no other business, the meeting was closed.

CHAIRMAN