

Minutes of the Clavering Parish Council Meeting held in the Village Hall on Monday 1st June, 2009

Present:- Councillors J. Cooke (Chairman), E. Abrahams, M. Patmore, R. Stanford, N. Cook, B. Barrow, C. Rourke, P. Smith, R. Couchman and R. Joseph. Four Parishioners.

Apologies for Absence:- were received from Councillor des Abrahams

Declarations of Interest:- Prejudicial Interest in Planning Application UTT 0239 Councillors R. Joseph (applicant), J. Cooke & R. Stanford (family friends).

Parishioners Questions.

Mr. John Smith on behalf of the Community Speed watch team asked the Council what was being done about the extended the 30mph speed limit beyond Oxleys Close in Stortford Road, about extending the 30mph limit throughout the village and parking at Hill Green for the Nursery School. The Chairman said that this would deal with in the Agenda.

Mr. Dave Smith asked whether Planning permission was required to erect posts on Hill Green.

Mr. Dave Smith asked for copies of any emails referring to himself sent by the Council to Councillors or to the District Council. The Chairman said that as this appeared to be a Data Protection Matter Mr. Smith should request this in writing.

Mr. C. Howland queried the hours in the advertisement for a Parish Clerk.

Minutes:- The minutes of the meeting on 11th May were agreed with the following changes. Item 4 - date to be changed to April.

Matters Arising:- Litter collection day to be held on 1st September

Vacancy for Parish Clerk to be advertised more widely with a closing date of 26th June.

Interview panel to be Councillors R. Stanford, C. Rourke and P. Smith.

The Council's email address is closed down and all mail will be redirected to Councillor Stanford until a new Clerk is appointed.

Risk Assessment:- The Council thanked Councillor Barrow for painting the Bus Shelter, he reported that several tiles were broken, ivy was growing through the roof and the hedge behind was encroaching.

Finance:- The Chairman reported that the accountant wanted more details to complete the annual accounts. The Chairman was now the Responsible Financial officer until a new Clerk is appointed.

The following invoices were presented for payment.

Essex Playing Field Association Subscription	£25.00	001026
PCC Grass cutting and Clock Maintenance	£600.00	001027
Clerk Salary 1 month	£359.27	001028
Stationery, Stamps, copy paper, internet	£82.61	001029
Hire of Village Hall for three meetings	£45.45	001030

Proposed Councillor Patmore, Seconded Councillor Stanford. Vote 8 for 2 abstentions

Receipts:- Essex County Council P3 payment, April 2009 £1,164.00

Planning.

UTT 0239 Brook Cottage, Middle Street. Extension. Councillors J. Cooke, R. Stanford & R. Joseph left the room. There were no objections.

ENF 2/09 1168 Hill Green Farm. Caravan and misc items now removed.

The District Council advised of the naming of a site at Hill Green as The Orchard. The Parish Council would send it's Standard Letter (for property adjoining village greens) to the owners and lack of access.

Highways and Speed Limits:- Councillor Couchman was to draft letters to the County Council seeking progress on a 30mph speed limit throughout the village and waiting restrictions at Hill Green, for the Council to consider at it's July meeting. It was reported that the 30mph limit in Stortford Road was currently to be extended past Oxley's Close.

Correspondence:- Proposed Councillor Barrow & Seconded Councillor Cooke. Council will write to Traffic Engineer at Essex County Council about further signs at Deer Green to say that we do not believe they are necessary, Vote 6 for, 3 abstentions.

Proposed Chairman, Seconded Councillor N. Cook. The Council should book a place for the new Clerk or a Councillor on the Precept training course. Vote 10 for.

Access and Greens.

- a. The Cricketers access. Proposed by the chairman, Seconded Councillor Patmore. The public should be excluded from this part of the meeting as it was to do with financial and legal matters. Vote 9 for, 1 against.
- b. A village tour for Councillors was to be arranged with Mr. R. Carter.

Footpaths and P3:- Councillor Stanford reported on current situation at Byway 51.

Village Organisations:- Councillor Eggy Abrahams reported a very successful fete. The Council decided to write to the Fete Committee congratulating them on their efforts.

Allotments:- Councillor Patmore reported that allotment holders were to hold a meeting about plan to mark their centenary; also damage to taps.

Phone Box:- As previous correspondence could not be found the process was to be started again.

Emergency Plan:- It was agreed that the names of Councillors should be amended. Councillor Couchman should be responsible and that full up dating of the plan would follow.

Best Kept Village Completion:- Blacksmiths corner Flowerbed. As Mr. Bill Newland who usually maintained the flowers was in Hospital, Mr. C. Howland volunteered to tidy it up.

Newsletter:- Councillor N. Cook would edit it. Councillor Rourke would organise distribution and the Chairman would arrange delivery. Other ideas would be looked at in a few months time. The importance of obtaining parishioners Email addresses was stressed in order to reduce costs.

Any Other Business

1. The Chairman thanked all the people who had spoken about village organisations at the Annual Parish Meeting. The Council expressed thanks to Mrs Victoria Cooke for sorting out the catering.
2. Councillor Patmore asked again that the Council write to the highways department about dropping the kerbs by the old garage in Stortford Road and the Druce.
3. Councillor Stanford reported:- Complaints about parking on the Village Green; The dangerous state of the chestnut tree by the Cricket pavilion. The Council would remove it if District Council Tree officer agreed; Local business signs erected in Village: Council will write to District Council enforcement officer; Car crashed into tree at Starlings Green: Councillor Abrahams would investigate.
4. Councillor Couchman reported errors in the minutes of the January meeting on the web site. The Chairman asked him to liaise with Mr. Upson to correct them. He

reminded the Council of it's obligation under the freedom of Information Act and advised members to look at the training DVDs supplied by the Commissioner.

5. Councillor Barrow reported an overgrown hedge at Pond cottage opposite Hill Green Farmhouse. Council would write to the occupiers asking them to cut it back, Contractors blocking footpath by parking on pavement at Hillside Farm. The Chairman would speak to the builders.

Date of Next Meeting Monday 5th July 2209

Members of the Public were asked to leave.

Chairman
Clavering Parish Council