

MINUTES OF CLAVERING PARISH COUNCIL MEETING HELD IN CLAVERING VILLAGE HALL ON MONDAY 11 MAY 2009

(Key to votes: P: Proposed S: Seconded F: For the proposal A: Against Ab: Abstained D.Int: Declared an interest).

- 1 PRESENT: Chairman Jon Cooke, Vice Chairman Rebecca Stanford, Mike Patmore, Ron Couchman, Eggie Abrahams, Nigel Cook, Philip Smith, Claire Rourke, Rory Joseph and 4 parishioners. Apologies from Des Abrahams and Brian Barrow.
- 2 DECLARATION OF INTERESTS:
Edgar Abrahams: Prejudicial interest in P3 financial matters. CVH & JF as Chairman.
Prejudicial interest in the Cricketers Access as a friend of the owner.
Prejudicial interest in grasscutting tenders as related to one contractor.
Prejudicial interest in UTT 0432 as related to the applicant.
Philip Smith Prejudicial interest in UTT 0432.
- 3 PUBLIC QUESTIONS Richard Carter objected to the advertising signs being placed on Hill Green, which were not appropriate for a publicly owned Green. Adjacent owners (ie Parish Council and Cricket Club) had not been consulted. Previous similar application had been refused. Also concerns about the diseased chestnut tree by the pavilion. Mr Chris Moore also objected to the application for advertising signs on Hill Green; and said the applicant claimed to have consulted neighbours but had not. Mr Dave Smith queried the posts along the accessway and was told these did not need planning consent. Mr Howland asked for the FOI Model Scheme and was given a copy.
4. ELECTION OF OFFICERS
CHAIRMAN – Nigel Cook took the chair.
Jon Cooke was proposed by Edgar Abrahams, seconded by Rory Joseph.
There being no other nominations, the vote was carried unanimously.
VICE CHAIRMAN – Jon Cooke took the chair.
Rebecca Stanford was proposed by Nigel Cook, seconded by Mike Patmore.
There being no other nominations, the vote was carried unanimously.
RESPONSIBLE FINANCIAL OFFICER
Edward Oliver had volunteered to take the job on, and there being no other offers, the vote was carried (P: MP, S: ECA, F:All).
JUBILEE FIELD COMMITTEE REP: Philip Smith, Jon Cooke.
VILLAGE HALL COMMITTEE REP: Philip Smith, Ron Couchman.
HIGHWAYS COMMITTEE:
- 4 MINUTES: The Minutes of the meeting of March 2009 were approved and signed.
- 5 MATTERS ARISING
a Christian Centre layby – no news. b Druce footbridge - no news.
c. Thanks to the litter collection organisers and the few participants; further litter days should be organised.
d. The Chairman confirmed that the Clerk had resigned but had been asked to stay on for two months to do the essential work until a replacement could be found. Rosie Smith was thanked for taking the minutes at this meeting.
- 6 RISK ASSESSMENT RECORD - Two items were noted.
- 7 FINANCE
The list of invoices for payment had been circulated, and were approved for payment.
- | | | | |
|--|---------------------|---------|--------|
| Cornhill Insurance | Annual Premium | 599.79 | 001020 |
| Audit Commission | 2008 Audit Fee | 178.25 | 001021 |
| Clerk, 1 month's fees, (backdated NALC rate) | | 371.97 | 001022 |
| Clerk | FOI work as invoice | 68.90 | 001023 |
| P Abrahams | Grasscutting | 115.00 | 001024 |
| Receipt: | ECC P3 payment | £339.99 | |
- EPFA Subscription: (not on Finance list). If invoice received, agreed to pay. If invoice not received, Jubilee Field will pay. (RS to check.)
- 8 PLANNING.
UTT 0340 BF Contracts Plot 9, Barlee Close. No comment.
UTT 0501 Lawrence, Chapel School. Advertising hoardings and advertising fascia sign. Nigel Cook outlined the background history; it was agreed to recommend no fascia or hoardings be allowed on the grounds that it is in the new Conservation Area of Hill Green, and also that no advertising signs are allowed on village greens. Agreed to write and remind them of parking rules and their responsibilities and the standard Parish Council conditions protecting the greens.

UTT 0432 Rouse, Clavering Gate All weather riding school. No objections. ECA and PS left the room.
UTT 0496 M&M Supermarket, Stortford Road. Two new houses. Agreed to recommend refusal on grounds of inappropriate development, impact on roadways, loss of car park, overdevelopment of the site.
Floral planter; Agreed to inform Highways that this would be covered for public liability by the Council insurance.
Planning breaches: Outstanding matters as per previous list.
ENF: 69/09/B Radio mast in Colehills Close. No breach found.
Barn B: Being investigated. Jojacks Farm: Being investigated.
Yew Tree at Sidestream: Tree considered now not at risk; file closed.

9 HIGHWAYS & SPEEDS COMMITTEE - no meeting yet.

10 CORRESPONDENCE The list had been circulated and all correspondence was available to read before the meeting. Emergency Plan forum. Greens letter to residents not necessary. Essex Biodiversity Project – grant available (RS to check). Mr Murdoch letter regarding sightline not being cut - Ron Couchman requested the situation be re-addressed. Mrs Evans, Starlings Green access; agreed no accesses can be widened but resurfacing as existing agreed. Stansted Inquiry to RC. Emergency Planning document to RC. Notice Board – Phil Smith requested the key. Deeds storage – the kind offer from Tees was discussed. Employment issues – members of NALC. Freedom of Information workshop - discussed whether to book a place. Clavering PCChurch request for donation (not on Finance list; discussed). P3: Grant still outstanding; 4 potential path blockages need investigating. The school to help walk footpaths. The Parish Boundary is to be walked again in 2010.

11 ACCESSES AND GREENS

- a. The Cricketers access – The resolution to go into Committee was reconfirmed (P: Sec: , F:
- b. Mill End pond – no report. C. Village Tour – awaited. d. Hill Green Chestnut – already referred to the Tree Officer.

13 VILLAGE ORGANISATIONS

CVH had made a good profit of £4200 from the Art Show. The football hut on the Jubilee Field had been repaired.

14 ALLOTMENTS : The tenants were organising an Open Day to celebrate the 100 year Centenary. The gate needed the posts re-concreting. Not all allotments were being taken up this year.

15 PHONE BOX Adoption of kiosk – Ron Couchman said he did not have the paperwork.

16 DEEDS STORAGE See correspondence item.

17 EMERGENCY PLAN Put on June agenda.

18 BEST KEPT VILLAGE COMPETITION The judges come in June. Litter Pick day – quite successful, to run again.

22 DOCUMENTS ON WEBSITE: REGISTER OF COUNCILLORS INTERESTS: Voted on last month.

23 TERMS OF REFERENCE FOR HIGHWAYS CTEE: - considered not necessary

24 ANNUAL PARISH MEETING Advert in Parish News, Ron Couchman to deliver leaflets, Rebecca Stanford to do refreshments, Jon Cooke the letters to organisations, presentations at end agreed.

25 ANY OTHER BUSINESS

1. Mike Patmore – kerbs by the old garage have not been dropped. Problems in the Druce – need to write to Highways.

2. Edgar Abrahams – write to Highways about Sheepcote Green pothole.

26 DATE OF NEXT MEETING Monday 1 June 2009. The meeting then went into committee.

MEETING IN COMMITTEE to discuss the Cricketers access

? (ECA left the room).

The meeting then came out of committee and was closed.

CHAIRMAN
