

MINUTES OF CLAVERING PARISH COUNCIL MEETING HELD IN THE CHRISTIAN CENTRE ON MONDAY 9 FEBRUARY 2009

(Key to votes: P: Proposed S: Seconded F: For the proposal A: Against Ab: Abstained D.Int: Declared an interest).

1 PRESENT: Chairman Jon Cooke, Rebecca Stanford, Brian Barrow, Nigel Cook, Des Abrahams, Mike Patmore, Philip Smith, Edgar Abrahams, Ron Couchman and 4 members of the public.

2 DECLARATION OF INTERESTS:

Edgar Abrahams: Prejudicial interest in P3 financial matters. CVH & JF as Chairman.
Prejudicial interest in the Cricketers Access as a friend of the owner.
Prejudicial interest in Horticultural Society Planter as a member.
Des Abrahams: Prejudicial interest in grasscutting tenders as related to one contractor who usually quotes.
Interest as member of JF Committee. Prejudicial interest in the Cricketers Access as a friend of the owner.
Prejudicial interest in grasscutting tenders as related to one contractor who usually quotes.
Phil Smith: Interest as member of CVH and JF Committees.
Jon Cooke: Prejudicial interest in UTT 1554 as a friend of the adjacent neighbour.

3 ELECTION OF VICE CHAIRMAN Rebecca Stanford was proposed and duly elected, there being no other nominations (P: PS, S: ECA, F:All).

4 PUBLIC QUESTIONS Mr Carter requested that the cable drum abandoned by the Mills be removed; also that the broken reflector posts in the High Street be reinstated.

5 RESOLUTION FROM CHAIRMAN: 'This Council agrees to work in harmony for the benefit of the Parish'. Agreed, with the exception of one member. (P:JC, S:MP. F: 8, Abs: 1).

6 MINUTES: The Minutes of the meeting of January 2008 were approved and signed by the Chairman, with one amendment that Edgar Abrahams had cut the brambles in Coley Lane..

7 MATTERS ARISING:

a Christian Centre layby – no updates.
b Druce footbridge - Awaiting Environment Agency agreement.

8 RISK ASSESSMENT RECORD - One item recorded.

9 FINANCE

No Financial Budgets received. The list of invoices for payment had been circulated.

Horse Pond: Awaiting quotes. Donation to Tree lights electric supply – deferred.

RFO appointment: In the absence of any volunteers, the Chairman proposed that he would become Responsible Financial Officer and the work would be done by a qualified accountant under his control. There would be no costs to the parish. The Council agreed and thanked the Chairman, on condition that no confidential information must be given out, and that statements, cheque books etc. continued to be held by the Clerk to ensure normal checks and balances were in place. All councillors signed the new Bank Mandates.

Grasscutting: Mike Patmore proposed starting the tender process for the 2009 season, including the Lower Hill Green sightline cutting be added to the other village sightlines every three weeks; this was agreed.

Invoices to be paid:

Treetops Tree Surgeons	Revised by them (VAT change)	327.75	000998
CVH	Hire Jan 09	15.50	000999
Harts via Clerk	Letterheading, padlock & stationery	28.83	001000
Harts via Clerk	Minute book and inserts	120.03	001001
P Upson	Village Website subscription	69.30	001002
Harts via BB	NL costs Jan 2009-02-18	66.28	001003
Harts via BB	Box 1000DL envelopes (NL & general)	11.73	001004
CPRE	Subscription 2009-10	29.00	001005
CAB Donation	2009-2010	100.00	001006
Harts & stamps (2 nd lge)	Council Deeds & maps copying	36.05	001007
Clavering Churches Centre	Hire of Hall Feb 09	15.00	001008

10 PLANNING.

UTT 1510 Hollybury, Valance Rd. No news.

UTT 1478	Bushnell, 21 Colehills Close. Extensions. No objections.
UTT 1554	Peacocks, Arkesden Rd. Approved. Discrepancy noted between Highways requirements for and that granted by the Council. Agreed that the requirements could not be granted by the Council as it would set a precedent over all Council-owned land. Agreed to advise the agent.
Appeal	UTT 1154 Webb Investments. No news.
Appeal	UTT 0243, Baker, Barnsford, Further Ford End. No news.
UTT 1792	Fellows, Mill End House. Cart lodge. No news.
UTT 1843	Hallmark, Brooklyn, Stortford Rd. Approved.
UTT 1856	Hillside, Hill Green, replacement dwelling. Approved.
UTT 1944	Upton, 15 Pelham Road. Conservatory. Approved.

Planning breaches:

- a. Barn and lake at Starlings Green: Awaiting retrospective applications.
- b. Parking at The Druce: Logged in as ENF.253.05.
- c. ENF.40.09.B Jojacks Farm: Officers checking the new Sawmill, fires, noise and adverts.
- d. TPO Tree in Sidestream woodland: Trench by yew tree.
- e. ENF.18.08 Fox & Hounds: Container in the car park.
- f. Advice of address for mobile home; to check with Planning Officer where this was.
- g. ENF.02.09.B Barn B, Crendon Building, Hill Green Farm. Extension and other items.

11 HIGHWAYS

Sign by Oxleys Close: Notification process started.
 Letter from Highways stating that no date had been set for the Speed Limits Review in villages.
 Consultation Document: It was agreed to send the Council's views. Ron Couchman requested the Speed Limits Committee be reinstated with further public meetings; agreed. (P: JC, S: RC, F: 5, Abs. 4).
 Sheepcote Green potholes had not been repaired.

- 12 CORRESPONDENCE The list had been circulated and all correspondence was in the file to read before the meeting.
 Stansted Enquiry report handed to Ron Couchman. Rural Housing Trust notified they were winding down operations.
 EPFA Seminar – Ron Couchman agreed to attend.
 ECC Road Gritting emergency measures: Had been sent to all those on email, and had been much appreciated.
 UDC Bin collection changes due to snow: As above, sent to all parishioners on email.
 CVH: Use of Hill Green for parking for Art Show and Fete – agreed, with the usual conditions.

13 ACCESSES AND GREENS

- a. The Cricketers access – The resolution to go into Committee was reconfirmed (P:MP, Sec: NC, F: all).
- b. The Chairman and Ron Couchman had met Mr Walters, Grasshoppers, Stickling Green, to inspect the work he wished to do on the green without getting Council approval; agreed.

- 14 FOOTPATHS & P3 UPDATE Complaint had been received regarding the Newsletter item about ECC queries on the status of a path at Sheepcote Green, and Edgar Abrahams outlined his background knowledge of the situation.

15 VILLAGE ORGANISATIONS

CVH Trust Deed; Clause 12 amendments to the Council's Trust Deed. To be checked by the Chairman.

- 16 ALLOTMENTS : Mike Patmore was collecting the rents.

- 17 PHONE BOX Request to resite this at Blacksmiths Corner. Confirmed that it should remain at Skeins Way. (P: MP, S: ECA, F:All). Ron Couchman undertook the process of adopting the box from BT.

- 18 FOI PUBLICATION SCHEME The Chairman to check the documentation.

- 19 DEEDS STORAGE Postponed due to lack of time.

- 20 ELECTION UPDATE An election had not been requested by 10 electors. Agreed to publicise the vacancies as widely as possible. Applications would be voted on at the March meeting.

- 21 HORTICULTURAL SOCIETY PLANTER Proposal to site a concrete planter on the Bridges approved unanimously. Agreed to add it to the public liability insurance cover. Planning permission may be required.

- 22 EMERGENCY PLANNING MEETING Ron Couchman to attend.

- 23 BEST KEPT VILLAGE COMPETITION - It was agreed to enter, and Jon Cooke volunteered to process the application. (P: JC, S; PS, F7, Abs.1).

- 24 FINANCIAL REGULATIONS UPDATE Deferred.
- 25 REVIEW OF CONTRACT Delegated to the Chairman and Vice Chairman.
- 26 ANNUAL PARISH MEETING Ron Couchman proposed a separate public meeting; agreed.
- 27 ANY OTHER BUSINESS
1. Authorities requested to collect the abandoned cable drum at the Mills. The broken reflector posts had been reported.
 2. Gritting of the path to the Old People's bungalows; Ron Couchman offered to do this
 3. Ron Couchman requested a copy of the Good Councillors Guide.
 4. Agreed to write to Jacky Cooper thanking her for putting on an excellent History Exhibition for Clavering.
- 28 DATE OF NEXT MEETING Monday, 2 March 2009. The meeting then went into Committee.

MEETING IN COMMITTEE on 3 November 2008 - THE CRICKETERS ACCESS

The solicitors were managing this matter. It was agreed to follow their advice and pursue matters without further delay. (ECA and DA left the room).

There being no other business, the meeting was closed.

CHAIRMAN