

MINUTES OF CLAVERING PARISH COUNCIL MEETING HELD IN CLAVERING VILLAGE HALL ON MONDAY 2 MARCH 2009

(Key to votes: P: Proposed S: Seconded F: For the proposal A: Against Ab: Abstained D.Int: Declared an interest).

1 PRESENT: Chairman Jon Cooke, Rebecca Stanford, Brian Barrow, Nigel Cook, Des Abrahams, Mike Patmore, Philip Smith, Edgar Abrahams, Ron Couchman and 4 members of the public.

2 DECLARATION OF INTERESTS:

Edgar Abrahams: Prejudicial interest in P3 financial matters, and CVH & JF as Chairman.
Prejudicial interest in the Cricketers access as a friend of the owner.
Prejudicial interest in grasscutting tenders as related to one contractor who usually quotes.
Des Abrahams: Interest as member of JF Committee. Prejudicial interest in the Cricketers access as a friend of the owner.
Prejudicial interest in grasscutting tenders as related to one contractor who usually quotes.
Phil Smith: Interest as member of CVH and JF Committees.
Jon Cooke: Prejudicial interest in UTT 1554 as a friend of the adjacent neighbour.
The Clerk reminded councillors again that some Registers needed updating.

3 CO-OPTION OF 2 NEW COUNCILLORS The councillors voted in accordance with the advice of the Monitoring Officer, and those elected by the majority vote were Rory Joseph and Claire Rourke. It was agreed they should sign Declarations of Office at the next meeting.

4 PUBLIC QUESTIONS Mr Howland asked if the FOI Publication Scheme was adopted.

5 MINUTES: The Minutes of the meeting of February 2008 were approved and signed. (Ron Couchman asked for statements regarding previous minutes; councillors agreed that the minuted statement was by a former councillor and they could not comment on or alter them).

6 MATTERS ARISING:

a Christian Centre layby – agreed to check with Rev. Murray George.
b Druce footbridge - Awaiting Environment Agency agreement.

7 RISK ASSESSMENT RECORD - The book was not available.

8 FINANCE

No Financial Budgets received. The list of invoices for payment had been circulated.
Horse Pond: One quote received; awaiting others. Donation to Tree lights electric supply – deferred.
Grasscutting: Awaiting tenders and quotes. Uttlesford Homestart: To ask for Accounts before deciding on donation.
FOI Registration fee of £25.00 due again: approved.
The RFO reported the Audit was expected to be signed off shortly.
P3 Footpaths claim received from CW Abrahams & Sons of £1338.60.

Invoices to be paid:

Harts Direct & stamps	Via B Barrow	61.20	001009
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Receipt Allotment rents: £36.00.

9 PLANNING.

UTT 1510 Hollybury, Valance Rd. No news.
UTT 1478 Bushnell, 21 Colehills Close. Extensions. No objections.
UTT 1554 Peacocks, Arkesden Rd. Approved. Request to widen access – agreed to confirm Council policy that no new or widened accesses can be granted across Council public land. (JC left the meeting).
Appeal UTT 1154 Webb Investments. No news.
Appeal UTT 0243, Baker, Barnsford, Further Ford End. No news.
UTT 1792 Fellows, Mill End House. Cart lodge. No news.
UTT 0203 OP Greenhalgh, The Willows, Wicken Road. New house and new access. There were no objections in principle, but recommended a single storey dwelling in keeping with the area.

Planning breaches:

a. Barn and lake at Starlings Green: Awaiting retrospective applications.
b. Parking at The Druce: Logged in as ENF.253.05.
c. ENF.40.09.B Jojacks Farm: Officers checking the new Sawmill, fires, noise and adverts.

d. TPO Tree in Sidestream woodland: Trench by yew tree.

- e ENF.18.08 Fox & Hounds: Container in the car park.
- f Advice of address for mobile home; to check with Planning Officer where this was.
- g. ENF.02.09.B Barn B, Crendon Building, Hill Green Farm. Extension and other items.

- 10 HIGHWAYS The new Committee had been formally set up as Highways & Speed Limits Committee, with Jon Cooke (Chairman), Ron Couchman, Phil Smith and Des Abrahams. No Terms of Reference were set. Councillors reported works which needed chasing. Highways had inspected Watery Stones and Starlings Green, and proposed solutions. It was agreed all letters must be sent by the Council and not privately.
- 11 CORRESPONDENCE The list had been circulated and all correspondence was in the file to read before the meeting. Register of Interests on the website – to be proposed in April. Stansted G2 information given to Ron Couchman. Approved to put Standing Orders, Financial Regulations and Newsletter on the website. Parish Planning Workshop, 18 March. Nigel Cook and Jon Cooke agreed to attend and report back.
- 12 ACCESSES AND GREENS
- a. The Cricketers access – The resolution to go into Committee was reconfirmed (P:JC, Sec: MP, F: 6, A: 1).
 - b. The Views boundary; to be checked and monitored regarding new fence.
 - c. Starlings Green – Mr Carter had reported that Council trees had been slashed down.
 - d. Hobbit Cottage – permanent posts requested by a parishioner; refused and agreed to continue policy of not allowing this as it could not be given to all residents; but canes in bad weather were acceptable.
 - e. Grasshoppers request – inspected by Jon Cooke, and approved. Council agreed to inspect any future works.
 - f. Wakefares triangle – agreed to add to the cutting regime.
 - g. Lower Hill Green beetle; proposals by Mr Rowley, not accepted as the regime was already set for this year.
 - h. Copt Hall – request for skip during building work was approved.
 - i. Mill End Pond – Mike Patmore and Rebecca Stanford to inspect and report back.
 - j. Village Tour still to be arranged; Richard Carter to be asked if he would lead this.
 - k. Mrs Evans volunteered to donate a tree to replace the one by the gate in the churchyard; accepted with thanks.
- 13 FOOTPATHS & P3 UPDATE Approved to send in the invoices and get the grant before paying.
- 14 VILLAGE ORGANISATIONS
CVH Trust Deed; Clause 12 amendments to the Council's Trust Deed. To be checked by the Chairman.
- 15 ALLOTMENTS : The tap had been vandalised; Phil Smith to inspect and report back.
- 16 PHONE BOX Ron Couchman processing adoption. _
- 17 DEEDS STORAGE Postponed due to lack of time.
- 18 EMERGENCY PLAN Ron Couchman confirmed he would produce a new plan.
- 19 BEST KEPT VILLAGE COMPETITION. The Chairman and Clerk to complete the entry online.
- 20 FINANCIAL REGULATIONS Chairman and Clerk to check what required updating.
- 21 ANNUAL PARISH MEETING Date set as 18 May. Ron Couchman was making all arrangements.
- 22 ANY OTHER BUSINESS
The Clerk pointed out that the FOI Publication Scheme must be adopted urgently; agreed to put on the Agenda to be formally voted at the next meeting.
The Chairman wished the Council to hold the main email database, this was agreed.
- 23 DATE OF NEXT MEETING Monday, 6 April 2009. The meeting then went into Committee.

MEETING IN COMMITTEE on 3 November 2008 - THE CRICKETERS ACCESS

The solicitors were managing this matter. It was agreed to follow their advice and pursue matters without further delay. (ECA and DA left the room).

The meeting then came out of Committee, and there being no other business, the meeting was closed.

CHAIRMAN