

# MINUTES OF CLAVERING PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY 6 OCTOBER 2008

(Key to votes: P: Proposed S: Seconded F: For the proposal A: Against Ab: Abstained D.Int: Declared an interest).

1 PRESENT: Chairman Edward Oliver, Vice Chairman Richard Carter, Edgar Abrahams, Ron Couchman, Des Abrahams, Mike Patmore, Nigel Cook, Jon Cooke and Philip Smith, Brian Barrow, and 6 public. Apologies received from Rebecca Stanford.

2 DECLARATION OF INTERESTS:

Edgar Abrahams: Prejudicial interest in P3 financial matters, as receiving funds.  
Prejudicial interest in the Cricketers Access as a friend of the owner.  
Interest declared in matters concerning CVH and JF as the Chairman of both organisations.  
Prejudicial interest in UTT 1510 as a neighbour.  
Prejudicial interest in UTT 1317 as related to the applicant.  
Des Abrahams: Prejudicial interest in the Cricketers Access as a friend of the owner.  
Prejudicial interest in UTT 1317 as related to the applicant.  
Phil Smith Prejudicial interest in UTT 1317 as a friend of the applicant.

3 PUBLIC QUESTIONS

The Chairman moved that as the public speaking session has been increasingly abused that this be suspended for a period to the May 2009 AGM meeting. This was put to the vote. (P: EO, S: RWC, F: 5, A:1)  
Mrs Gill said the Parish Plan was progressing, including setting up systems for collating all the information.  
Mrs Carter asked if people would report redundant Diversion signs to Brian Barrow, and to publicise in the Newsletter.  
Mr S Cooke said there was a hole in Watery Stones ford.  
It was noted that the microphone could be heard outside the main hall during 'In Committee' discussions, and the Chairman stated this would be turned off in future except during the open sections of the meeting.

4 MINUTES: The Minutes of the meeting of 1 September 2008 were approved and signed, with 3 amendments by Ron Couchman: 5a. He reported a quote for a new Notice Board of £1116 if oak, and £895 softwood. Should the Council decide to go ahead, drawings would be provided; a decision was deferred. 5e: He said he did not volunteer to do a new Emergency Plan. He asked that CVH be formally advised that he had been appointed the Council's representative. Chairman instructed this be done (the Vice Chairman had already done this).

5 MATTERS ARISING:

a Parish Notice Board for village events – Agreed not to proceed on grounds of cost and unsuitable site.  
b Christian Centre layby – no further updates from Highways.  
c Druce footbridge: Awaiting documentation from the Environment Agency.  
d Village Tour – awaited.  
e Emergency Plan – Awaiting volunteer to set up a new one. The Chairman to bring up at the National Forum.  
f Christmas band – Jon Cooke to find a lead singer.  
t Hole in bank on parish land adj. Cricketers – Richard Carter had made a cover for this.

6 FINANCE

The Financial Budgets were circulated, together with the list of invoices for payment.

Invoices to be paid: all approved.

Cheque cancelled	Written in error	-		000972
Mr B Barrow	Newsletter printing and postage Sept	61.20	5.72	000973
CVH	August hire	14.00	-	000974
Clerk salary/tax	Apl – Oct 08	2137.90	-	000975/6
A Hickman Ptns	Payroll fee	30.00	-	000977
M Gilbertson	Grasscutting	210.00	-	000978
CVH	Sept Hire and SSE meeting	31.00	-	000979

VAT refund of £601.50 received.

The Clerk reported that it had been arranged that all bank statements went direct to the RFO now.

7 PLANNING:

Appeal: UTT 0545 Talks, Ash Tree Market Gardens. To be dealt with by written representations.  
Appeal: UTT 0159 BF Contracts. 7 houses at Barlee Close. Appeal upheld by the Inspectorate.

UTT 1154 Webb Investments., Paddock adj. South Mill. New detached dwelling. Refused.  
UTT 1239 Moore, 16 Pelham Rd. New porch. No objections.  
UTT 0400 BAA – Second runway at Stansted. Ron Couchman to attend the Pre-Inquiry Hearing on 10 Nov.  
UTT 1326 Johnson, May Cottage, Starlings Green. Rear and side extensions. No objections.

UTT 1404 Keeble Bradford, Camlea. Alterations to UTT 1655 to increase dormer windows. No objections.  
UTT 1449 Devlin, Brocking Croft. Division into 2 houses. Approved.  
UTT 1510 Hollybury, Valance Rd. Extensions. No objections. (PS & ECA left the meeting).  
UTT 1317 Abrahams, Agricultural land to garden land. No objections. (ECA & DA left the meeting).  
UTT 1478 Bushnell, 21 Colehills Close. Extensions. No objections.  
UTT 1554 Peacocks, Arkesden Rd. New dwelling and new access. No objections. The Council agreed unanimously that no new access could be granted across parish land, and to write to the owner of Peacocks informing him. Also to include this in the recommendations to UDC.

TPO's for work to Hill Green trees - Approved by UDC.

Appeal lodged: UTT 1154 Webb Investments, paddock adj. South Mill for new house. Objections stand.

#### Planning breaches:

It had been agreed that the Council contact the Officers again, and write a strong letter to request action (P:EO, S: RWC, F: 6, A: 3).

- a. Barn and lake at Starlings Green: Under review by UDC.
- b. Parking at The Druce: Logged in as ENF.253.05.
- c. Jojacks Farm: Under review.
- d. TPO Tree in Sidestream woodland: No news on the trench being filled in.
- e. ENF.18.08 Fox & Hounds: Container in the car park. Awaiting the Council's request for further action.
- f. High Elms grasscutting; Passed to Jon Cooke to check the position. No news.

#### 8 HIGHWAYS

Ideas requested for any items under the £1M grant available for Highways work, to Brian Barrow. He reported that the Planned Parish Visit had taken place, but the majority of the work was cleaning and maintenance. Agreed to write to owners in the High Street regarding overhanging hedges.

Stortford Road closure notice had been put up and the work done.

Hyde Layby – some residents had complained this was being used by parents and teachers for school parking. ECC had confirmed it was not reserved for emergency services, but available to all.

#### 9 CORRESPONDENCE The list had been circulated and all correspondence was in the file to read; see list for details. Essex Tree Initiative – The Chairman to ask Mrs Cooper for her ideas.

Agreed to write to Mr Walters with permission to cut trees on the green; also noted his complaints about the Chairman and Easements documentation.

Mr Machale, Stickling Green. Agreed to inspect the trees and advise if they were on Council land.

ECC Bridleway 31, Chamberlaynes Farm request – Rebecca Stanford to investigate; Council confirmed a bridleway.

CPRE – it was noted the legal time for advertising boards is 14 days, after which they can be removed and disposed of.

RHT – applicants for the Oxleys Close house for sale. Agreed to go into Committee as this concerned the private finances and affairs of parishioners. (P: MP, S:EO, F: All).

The remainder of the correspondence and brochures was as listed, and in the file.

#### 10 ACCESSES AND GREENS

a. The Cricketers access – The resolution to go into Committee was reconfirmed (P:EO, Sec: RWC, F: All).

b. Lower Hill Green The Chairman and Vice Chairman had inspected the grasscutting and it was agreed to write to the resident and request him to cut the sightline less.

c. Horse Pond clearance – agreed to get estimates from 2 contractors.

#### 11 P3 SCHEME AND FOOTPATHS Rebecca Stanford sent in a report to update the Council.

#### 12 VILLAGE ORGANISATIONS CVH AGM and JF AGM dates were noted. Eggie Abrahams reported the Football Club had won a prize of a trophy and £250 for their club.

#### 13 ALLOTMENTS : Mike Patmore reported that more people had asked for allotments, and he would check if any existing tenants were likely to leave. Otherwise new areas would be used; it was agreed that no deposits would be taken if the tenants had to clear them. (P: MP, S: JC, F: All). (The Clerk said that no records of deposits taken or not taken were held by the Council, and presumed these were recorded by the RFO or Allotment Book, in case any ever needed refunding).

#### 14 SPEED LIMITS COMMITTEE - It was agreed to remove the 5<sup>th</sup> line of the Background Section of their Report. Cllr Hume had confirmed his previous statements. Cllr Sue Barker said there was no point in the Committee writing to her, as UDC had no influence or authority over Highways.

#### 15 FOI PUBLICATION SCHEME - Agreed to write to S Cooke requesting the copy he held as this was a

Council document. Agreed to hold the matter over to next month.

16 SSE PUBLIC MEETING

Minutes had been taken by Mrs Cooper; agreed to be adopted (P:EO, S: JC, F: All.) with minor name changes. The resolution was put to adopt the public vote as the new Council policy regarding objections to the second runway, and this was agreed (P: RWC, S: RC, F:9, Ab 2).

17 ANY OTHER BUSINESS

1 Brian Barrow reported that the bus shelter would need painting next year

2 Mike Patmore reported that the Colehills bridge would need cleaning to remove moss etc next year.

18 DATE OF NEXT MEETING Monday, 3 November 2008. The meeting then went into Committee.

MEETING IN COMMITTEE on 1 September 2008 TO DISCUSS THE CRICKETERS ACCESS

No further response received; agreed that the Council had no choice but to follow the solicitors advice. Agreed to ask the Council's barrister to send the 7-day letter via the Council's solicitor, and to get the contractors in place to do the work. (P: RWC S: MP, F: 7, A: 1) Jon Cooke asked if he and Phil Smith could talk to the owner; it was agreed this could only be to request payment, and made clear that no authorisation was given to discuss anything else whatsoever or agree any further matters. The Council confirmed strongly that no councillor should attend alone, but must be at least two, and report back immediately to the Council. The Clerk suggested another more experienced councillor should be appointed for safety. (ECA and DA left the meeting).

MEETING IN COMMITTEE on 1 September 2008 to discuss OXLEYS CLOSE

The Rural Housing Trust had put forward the list of applicants for the house for sale, and these were checked and the local connections confirmed by all councillors.

There being no other business, the meeting was closed.

CHAIRMAN